

**DC HEALTH**  
GOVERNMENT OF THE DISTRICT OF COLUMBIA

**Gain SS- Monitoring**

**Dr. Christie Olejemeh | February 16, 2022**

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**GAIN-SS POLICY**

The purpose of this policy document is to articulate DC Health – HIV/AIDS, Hepatitis, STD, and Tuberculosis Administration (HAHSTA) guidance and expectations for use of GAIN-SS for screening of Mental Health and Substance Abuse Services for Ryan White HIV/AIDS Programs.

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**GAIN-SS POLICY (cont.)**

- GAIN-SS is a collaborative effort between clinicians, researchers, and policymakers to create a comprehensive and standardized biopsychosocial assessment tool.
- The GAIN-SS cannot be used for diagnosis or level-of-care placement

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**Screening Tool**

- Screen in general populations is to identify clients who would be flagged as having one or more behavioral health disorders and refer to treatment
- Screens out those without behavioral health disorders
- Serves as an easy-to-use quality assurance tool, across diverse field-assessment systems for staff with minimal training or direct supervision
- Serves as a periodic measure of change over time in behavioral health
- Available for self- or staff-administration with paper and pen, on an electronic system, or on the web

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**ACQUISITION OF GAIN-SS**

HAHSTA purchased a web-based assessment tool known as Global Appraisal of Individual Needs, a screening tool (GAIN-SS short screener) for Mental Health and Substance Abuse

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**Child-Agency Set-Up**

All agencies linked to DC Health/HAHSTA GAIN-SS are referred to as "Child agency"

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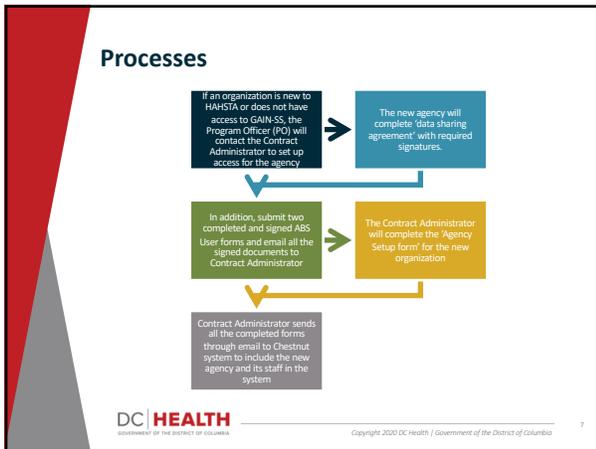
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- ### Access to GAIN-SS ABS Web-Based Program
- HAHSTA bought 70 access of the online ABS web-based system
  - Every provider of Medical Case Management must have at least two accesses:
    - An interviewer and Supervisory access
  - On case-by-case basis, access to child agency could be increased due to customer load.
  - Providers complete the ABS User form and forward to GAIN-SS Contract Administrator at HAHSTA who coordinates with Chestnut system to ensure access and deactivations occur on timely-bases.
  - When a staff with GAIN-SS access leaves an organization or move to a different position,
  - Expectation: PO should report to Contract Administrator who will deactivate the access or a new replacement within the organization may be added
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- ### Implementation Requirements
- The contract is between Department of Health and Chestnut systems
  - DC Health signs Data sharing agreement with Chestnut system
  - All Sub-recipient's complete data sharing agreements to participate
  - Organization also completes Assessment Building System (ABS) Agency set up
  - HAHSTA assigns 'Access' to individual sites
  - Individual Staff of agencies completes ABS User information form
  - Supervisory access and/or Interviewer access provided
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**Compliance Monitoring:**

- Subrecipients will ensure that assigned staff use the GAIN-SS and report usage challenges to their assigned Program Officer (PO).
- Quarterly reports on use of GAIN-SS should be submitted through the progress report in EGMS
- GAIN-SS Contract Administrator will run quarterly report and provide usage information to PO.

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**Non - Use of GAIN-SS System**

The Program Officer (PO) will ensure that all assigned sub-recipients utilize the system. However, if an organization has another evidenced-based tool that they prefer to use, they can apply for a waiver. The alternate tool must be sent to PO and contract administrator for review and approval. Once the tool is approved, provider accesses to GAIN-SS will be deactivated including the agency setup.

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**Non - Use of GAIN-SS System**

If the organization did not receive a waiver to use a different tool and does not utilize GAIN-SS, the organization is out of compliance with provision of quality services. Within 60 days, the PO must initiate a serious deficiency remediation against the organization and if still non-compliant will institute a corrective action plan.

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**Activating and Deactivating Accounts Access**

- HAHSTA Contract Administrator manages the GAIN-SS access activations and deactivations.
- GAIN-SS Access to a sub-recipient when not used for two consecutive quarters without reasonable excuse may be deactivated.
- The Program Officer will remind the sub-recipient of non-use, and provide technical assistance
- The sub-recipient could request to activate/deactivate an account if the staff left the organization, need to replace a staff. These should be done by submitting a completed and signed ABS User form.

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**HAHSTA Requires Initial Screening At Onset Of Services**

**And Reassessment To Follow The Medical Case Management Acuity Levels.**

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**GAIN-SS TRAININGS**

- The GAIN-SS training module is recorded and will be provided to GAIN-SS users for initial (first) time, annually and periodically every 6 months for refresher courses.
- The initial training for first-time users will include the recorded webinar and test demonstration of GAIN-SS web-based system
- HAHSTA has available a training module that supervisors of organizations can use to train staff when needed.
- Program Officers will ensure that all provider staff identified to use GAIN-SS tool are trained.
- Training link below:  
<https://recordings.join.me/tU2lvnrKp0KuV228GES-ew>

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**Questions?**

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