

# Ryan White Part A GY33 Sub-Recipient Meeting

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February 14, 2023

# Part A GY33 Sub-Recipient Meeting

- ▶ Part A Program updates
- ▶ Ryan White Program monitoring practices
- ▶ Reporting expectations
- ▶ CMOC
- ▶ Fee for Value
- ▶ Centralized Eligibility
- ▶ Capacity Building Assistance

# Ryan White Part A Program Updates

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Ashley Price, Public Health Analyst/ Part A Coordinator  
February 14, 2023

# Ryan White Part A Program Updates

- RWHAP Part A Multi Year Funding
- 2023 RWHAP Part A Core Medical Services Waiver
- Policies and Procedures
- HRSA HAB Updates
  - To register use this link  
<https://public.govdelivery.com/accounts/USHSHRSA/signup/29907>

# Washington DC Regional Planning Commission on Health and HIV (COHAH)

## COHAH Membership

- Application available at <https://bit.ly/cohahpage> (or QR Code)
- Any interested person living or working in the Washington EMA may apply for membership on the Washington, D.C. Regional Planning Commission on Health and HIV. The selection committee will review all written applications and choose candidates for interviews. After interviews, the selection committee will make recommendations for Planning Commission membership. All appointments will be made by the Mayor.
- ***We Particularly Need – Women Living with HIV who reside in Maryland or Virginia***



# Washington DC Regional Planning Commission on Health and HIV (COHAH)- Cont'd

## Consumer Needs Assessment Survey

- Survey being conducted by COHAH to assess the needs of people living with and vulnerable to HIV in the DC Metropolitan area.
- Data collection will take place through June 2023.

# Ryan White Program Monitoring Practices

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# Monitoring Practices

- Sub-Recipient Manual
  - Is in development and will be distributed by the end of summer
  - It covers all grant requirements being ask of sub-recipients of HAHSTA
- Monthly check-in calls
  - Must include at a minimum the following staff: Program Officer, Grants management specialist and sub-recipient program manager and other key staff
  - At a minimum the agenda will include a discussion of program success, challenges, technical assistance needs, spending, staffing and collaborations
- Program policies and guidance's
- Program focused sessions
  - FFV, MAI, EIS, EHE – Wellness, ADAP trainings



# Monitoring Practices

- Site Visits

- Take place annually in 2nd or 3rd quarter, can be virtual or in person or both, chart reviews will take place and will be multiple days depending on the size of the organization
- We now have the capacity to check eligibility from our desk views in CAREWare

- Report Cards

- The quarterly report cards will continue; we appreciate the engagement and will be sending out a survey to garner your satisfaction with them

- Remediation plan (RP) and Corrective action plan (CAP)

- The remediation plan is the first level notification of a deficiency, the second and final level is CAP

- Technical assistance (workplans)

- the work plans from last year did not bear fruit but we are doing an RCAT lite and we will work with you to create new work plans and utilize our T/A program

# Other Requirements

- Insurance requirements

- All sub-recipients have insurance requirements that must be maintained annually
- At a minimum include:
  - SAM coverage requirement is \$1 million per occurrence and \$2 million in aggregate
  - Cyber Liability coverage requirement is \$1 million per occurrence and \$2 million in aggregate
  - Certificate of insurance must have a waiver of subrogation and the Government of the District of Columbia must be listed as the certificate holder and additional insured.
  - Auto Liability coverage requirement is combined single limit of \$1 million
  - Professional/ Medical Professional Liability coverage requirement is \$1 million per occurrence and \$2 million aggregate
  - Sexual Abuse & Molestation coverage requirement is \$1 million per occurrence and \$2 million aggregate.
  - Umbrella coverage requirement is \$5 million per occurrence and \$5 million Aggregate
- We will not do individual checks for all sub-recipients but there will be random checks throughout the grant year conducted by our Office of Grants Management

# Other Requirements

- 340B Requirement

- Annual recertification - Subgrantees/subrecipients shall disclose all 340B contract pharmacy arrangements and statuses with the Office of Pharmacy Affairs within 15 business days of receipt of the grant award and any changes in status/arrangements within 15 business days to their Program Officer.
- Must resubmit a letter on letterhead that must include the following:
  - 340B ID in the OPAIS database
  - The name of their primary contact in the database
  - Contract pharmacy participation
  - Period for participation (start and end date if applicable)
  - Ryan white Part A grant number
  - Signature of authorizing official

# Reporting Expectations

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# PROGRAM EXPECTATIONS

## REPORTING



# GRANT REPORTING REQUIREMENTS

- CAREWare data entry
  - Daily or monthly uploads
- Invoice submission in EGMS 2.0 – ***Due by the 15<sup>th</sup> of each month***
  - Monthly CAREWare Financial Report
  - Monthly Narrative Report
- Program Narrative submission in EGMS 2.0 – ***Due by the 15<sup>th</sup> of each month***
  - Monthly Narrative Report
  - Monthly CAREWare Financial Report

# GRANT REPORTING REQUIREMENTS

- Payment Authorization Notice (PAN) submission in DC Vendor Portal- ***Due within 3 business days of receipt***
- Closeout submission via email- ***Due 30 days after close of grant***
  - Summary program narrative
- ShareFile
  - Submission of support docs with Protected Health Information (PHI)

# LinkU

## DOH'S ONLINE RESOURCE AND REFERRAL GUIDE



<https://linkudmv.org/>



# Case Management Operating Committee (CMOC) Program Expectations

The Case Management Comprehensive Trainings provided by HAHSTA and the CMOC leadership happens quarterly through a virtual format. Attendance is required for all Ryan White medical and non-medical case managers. Below are the scheduled training dates for this year.

- Thursday, January 19, 2023
- Thursday, April 20, 2023
- Thursday, July 19, 2023, and
- Thursday, October 20, 2023

Case Management Operation Committee (CMOC) has virtual business meetings monthly on the 3<sup>rd</sup> Thursday of the month, from 10:00 am – 12:00 pm.

- Please contact your program officer if you are not already on the CMOC Listserv

# QUESTIONS?

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