



District of Columbia Department of Health Procedure Title: HAHSTA Fee-For-Value General Process Policy		PROCEDURE Implementing Office: HIV/AIDS, Hepatitis, STD and TB Administration (HAHSTA) Training Required: No Originally Issued: 08/17/2022 Revised/Reviewed: N/A
Program Approval: 	Recipient Authorization: 	Effective Date: 3/1/2022 Valid Through Date: 2/28/2023
Name, Ryan White Program Manager	Name, Ryan White Recipient	
SUBJECT Fee-For-Value General Process Policy		
I. PURPOSE <p>The purpose of this policy document is to outline the process by which HAHSTA will implement the Fee-for-Value (FFV) program and provide the guidance for administering the FFV program during the Ryan White grant year.</p>		
II. Definitions & Acronyms	Algorithm: A process or set of rules to be followed in calculations or other problem-solving operations, especially by a computer. For a detailed explanation of the FFV algorithm, refer to the <i>Calculator Written Guide</i> . FFV Calculator: Excel spreadsheet used to determine award amounts considering: <ol style="list-style-type: none"> 1. Total size of target population. 2. Grouping of similar sized subrecipients into small, medium and large quantiles. 3. Funding divided amongst quantiles per service area. Outcome Metrics: Specific data collected to assess the extent to which results were achieved, unique for each service area. For a detailed explanation of the FFV outcome metrics, refer to the <i>FFV Outcome Measure Policy</i> .	

The Fee-for-Value (FFV) program model is a subset of the traditional grant-funded model with enhanced inputs that are factored in when determining final award amounts. The service categories included in the FFV program are Outpatient/Ambulatory Health Services, Medical Case Management, Non-Medical Case Management, Medical Nutrition Therapy, and Foodbank/Home-Delivered Meals. For each service category, there are two funding components that are divided into four parts. The two funding components are *Capacity* and *Value* Enhancement. The *Capacity* component includes two factors: the baseline and service size awards. The *Value* Enhancement component includes two factors: the process assessment and outcome measure awards.

Capacity

Baseline Award: HAHSTA will reserve a percentage of the overall funding allocated to the Fee-for-Value (FFV) program for the baseline award which may vary. This award will be split equally amongst funded sub-recipients.

Service Size Award: FFV sub-recipients will be awarded funds commensurate with their size of the proposed program. Funding for year one will be calculated from Table A submissions received during the Part A RFA process. Continuation funding will be based on calculations from service utilization data submitted in CAREWare.

Value Enhancements

HAHSTA will conduct an annual review of each FFV sub-recipient’s processes and outcome measures as outlined in the process assessment tool and the outcome measures document. These reviews will take place at the start of the fourth quarter of the current grant year in preparation for continuation funding decisions.**

Value enhancements will be awarded based on performance as a Ryan White sub-recipient and for providing the funded services commensurate with the size and scope of their program. All sub-recipients will receive a process assessment award. Outcome measure awards are competitive among like-sized organizations and are not guaranteed.

III. Procedures

Process Assessment: The process assessment is an objective tool to evaluate current practices at each organization. The tool will be based on Ryan White Program deliverables and administered by HAHSTA staff. The process assessment is specific to each funded service category, and reviews the program’s quality management activities, program reporting, and general fiscal elements.

Outcome Measures: The outcome metrics will be specific to the funded service category i.e., Outpatient/Ambulatory Health Services, Medical Case Management, Non-Medical Case Management, Medical Nutrition Therapy, and Foodbank/Home-Delivered Meals. Data for the metrics will be retrieved from customer level data submitted into CAREWare. Sub-Recipients will be grouped into quantiles and assessed with like-sized organizations. Only the top performing providers in each quantile will be awarded funds, proportionate to performance. For the outcome measure awards each quantile will award a maximum of 2 top performers with a split of 65% for top performer #1 and 35% for top performer #2.

Continuation of Funding: Moving forward, the process assessment and outcome measures will be conducted in December to determine the amount of the Value Enhancement Award. This will enable sub-recipients to receive notification of their full grant award, which will be made available at the start of the next grant year, March 1.

**For the initial FFV grant year, value enhancement award will be calculated based solely on the organization’s process assessment score. HAHSTA staff will conduct the process assessments in July 2022, to determine value enhancement payments that will be made available October 1.

FFV Calculator

The composition of FFV awards is algorithmic. HAHSTA’s Ryan White Program designed a FFV Calculator, which will be used to calculate planned FFV funding from year to year. The calculator structure will be reviewed annually; however, for Year One, 80% of the available funding for FFV service categories will be awarded based on capacity and 20% will be awarded for value enhancements (process assessment only). Year Two FFV awards will be 70% capacity and 30% value enhancement. The Value Enhancement Award funds will be split equally, based on process and outcome measure assessments.

FFV Budget & Reimbursement Structure Sub-recipients awarded funds from the FFV service categories must submit program budgets and monthly invoices for reimbursement. The total Fee-For-Value grant award will include a capacity award and value enhancement award as applicable

IV. Key Contacts	<ul style="list-style-type: none">• Mark Hill, Fee for Value Coordinator, 202.671.4900 or Mark.Hill@dc.gov• Ebony Fortune, Ryan White HIV/AIDS Program Manager, 202.671.4900 or Ebony.Fortune@dc.gov
V. Related Documents, Forms and Tools	<u>Related Documents and Tools:</u> <ul style="list-style-type: none">• Process Assessment Tool• Outcome Measures• RFA: FY 2022 Ryan White HIV/AIDS Program Part A