

# Supplemental Mini-CAREWare Guide

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Ending HIV Epidemic and Status Neutral -  
HIV Negative Additional Data Elements



Contact [care.ware@dc.gov](mailto:care.ware@dc.gov) for  
any questions.

### Overview

To help deliver better prevention and care and ultimately reduce new HIV infections in the District and the United States, DC HAHSTA adopted a status-neutral service provision approach. The approach prioritizes the engagement of both people living with HIV and person who are behaviorally vulnerable to HIV. A status-neutral approach to HIV aims to deliver high-quality, culturally affirming health care in every interaction, supporting optimal health for people living without HIV (Part B RFA). As such, the data collected should reflect and support the aim of the status neutral approach. All Part B and EHE funded organization are required to provide additional demographic, services and clinical data in order to comply with their funding and contract requirement. This supplemental mini-CAREWare guide will help demonstrate how to collect all required data elements using existing and new CAREWare fields.

It is strongly recommended that for HIV-negative (except affected) clients RW eligibility are not completed as it has RSR reporting related implications.

### Funding Source and Contract

Ryan White Part B, Ryan White Program Income (Rebates), and Federal Payments will be braided to support a status-neutral effort. The Project anticipates a four-year period and with the start date of April 1, 2022 through March 31, 2026. The Grant Period will be the same as Part B grant year (April to March). The funding source name for the status neutral effort is named “Braided Funding-Status Neutral” in CAREWare for reporting. The contract name will be “Status Neutral\_ProviderName\_DC\_GY32.”

### Part I - Status Neutral Service Tracking

Service Categories are the same as traditional Ryan White Services. Additionally, subservices under each service category will remain the same except subservice only applicable to HIV positive individuals are being removed.

Please enter services record as you would for any other Ryan White services. Make sure to select the contract first prior to making any subservice selection. Please refer the [DC EMA CAREWare quick user guide](#) for steps on how to enter service data to CW.

### Part II-Collect PrEP Familiarity, PrEP screening, and HIV testing data using CAREWare

The code next to the data elements (i.e. H800) is the Centers for Disease Control’s Evalweb data element specifications and are pertinent to the providers who are funded by the Centers for Disease Control and Prevention (CDC) through the Ending the Epidemic (EHE) initiatives. The following elements were adapted from Evalweb to track PrEP and HIV testing data in CAREWare for the Part B status neutral program.

Familiarity with PrEP

**Data required through the Demographics Tab**

H800 - Ever heard of PrEP

H802 - Used PrEP anytime in the last 12 months

X731 - Currently taking daily PrEP medicine

HIV Testing

**Data required through Demographics table**

G204 - Previous HIV Test

G205a - Previous HIV Test Result

X111 - Result Provided

X13 - New HIV Diagnosis

PrEP Eligibility Screening

**Data required through the Demographics tab**

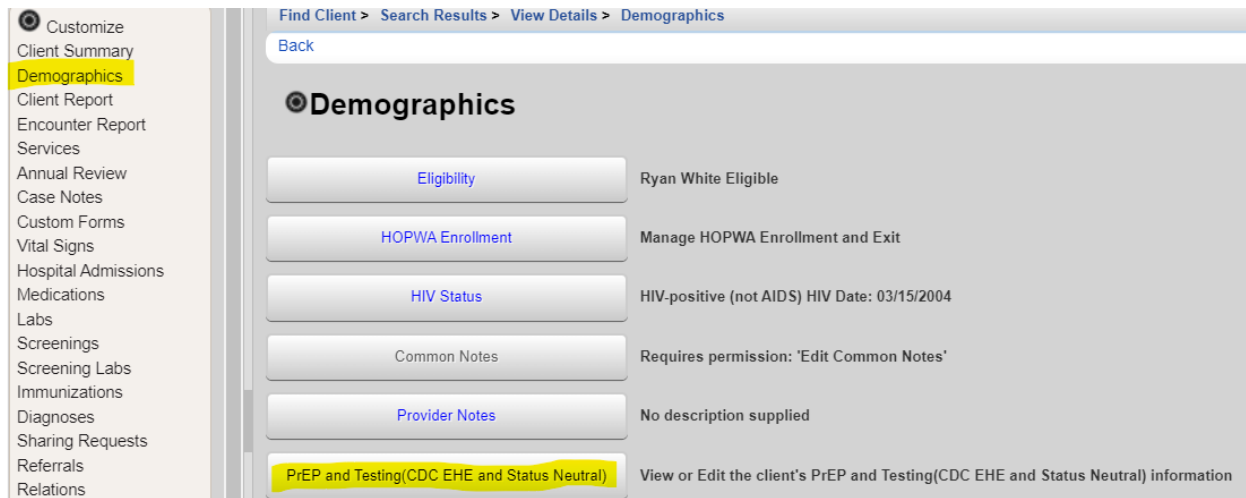
X748- screened for PrEP eligibility

X749 - eligible for PrEP referral

X750 - referred to a PrEP provider

X751- assistance with linkage to a PrEP provider


**Go to [Demographics](#) ==>>Locate the [PrEP and Testing \(CDC EHE and Status Neutral\)](#) tab and click on it.**



The screen below will open;

Edit Back

### PrEP and Testing(CDC EHE and Status Neutral)

PrEP and Testing Data Collection or Update Date:  

H800: Ever Heard of PrEP:

H802: Used PrEP Anytime in the Last 12 months:

X731: Currently Taking Daily PrEP Medicine:

G204: Previous HIV Test:

G205a: Previous HIV Test Result:

X111: Result Provided:

X138: New or Previous HIV-positive Diagnosis:

X748: Screened for PrEP Eligibility:

X749: Eligible for PrEP Referral:


X750: Referred to a PrEP Provider:


X751: Assistance with Linkage to a PrEP Provider:


Click Edit from the link action on the top and complete the information.


Save Cancel


### PrEP and Testing(CDC EHE and Status Neutral)


PrEP and Testing Data Collection or Update Date:  


H800: Ever Heard of PrEP:  


H802: Used PrEP Anytime in the Last 12 months:  


X731: Currently Taking Daily PrEP Medicine:  


G204: Previous HIV Test:  


G205a: Previous HIV Test Result:  


X111: Result Provided:  

X138: New or Previous HIV-positive Diagnosis:  

X748: Screened for PrEP Eligibility:  


X749: Eligible for PrEP Referral:  

X750: Referred to a PrEP Provider:  

X751: Assistance with Linkage to a PrEP Provider:  

Once you have completed the information click save. Example of completed data is shown below. The data is for illustration purposes only and fictitious. Please complete the data by interviewing the client and reviewing applicable documentations.

## PrEP and Testing(CDC EHE and Status Neutral)

PrEP and Testing Data Collection or Update Date:	05/06/2022	
H800: Ever Heard of PrEP:	Yes	
H802: Used PrEP Anytime in the Last 12 months:	No	
X731: Currently Taking Daily PrEP Medicine:	Yes	
G204: Previous HIV Test:	Yes	
G205a: Previous HIV Test Result:	Record Found - Negative	
X111: Result Provided:	Yes	
X138: New or Previous HIV-positive Diagnosis:	Unable to Determine	
X748: Screened for PrEP Eligibility:	Yes	
X749: Eligible for PrEP Referral:	Yes, by CDC criteria	
X750: Referred to a PrEP Provider:	Yes	
X751: Assistance with Linkage to a PrEP Provider:	Yes	

Part III- To collect the following data using CAREWare

### Co-Infection Testing

#### **Data required through test table**

*X127a - syphilis test*

*X128a - Result of syphilis test*

*X127b - gonorrhea*

*X128b - result of gonorrhea test*

*X127c - chlamydial infection/test*

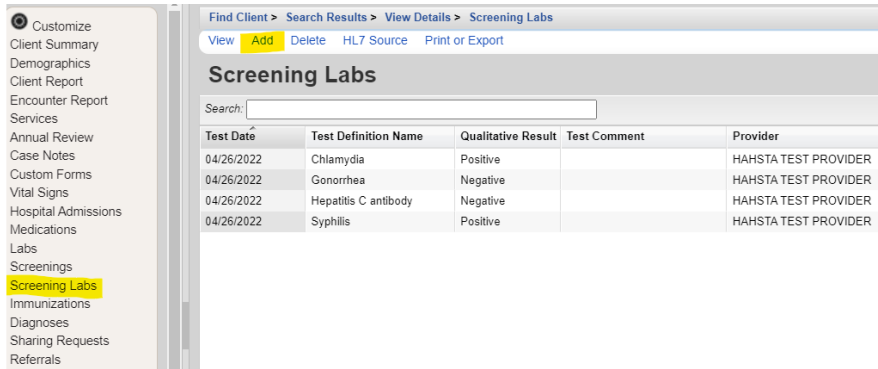
*X128 c- chlamydial infection/test result*

*X127d - Hepatitis C test*

*X128d - Hepatitis C test result*

**In the client's CW account, navigate to Screening labs on the left-hand side. Click on screening labs and the following window will appear.**

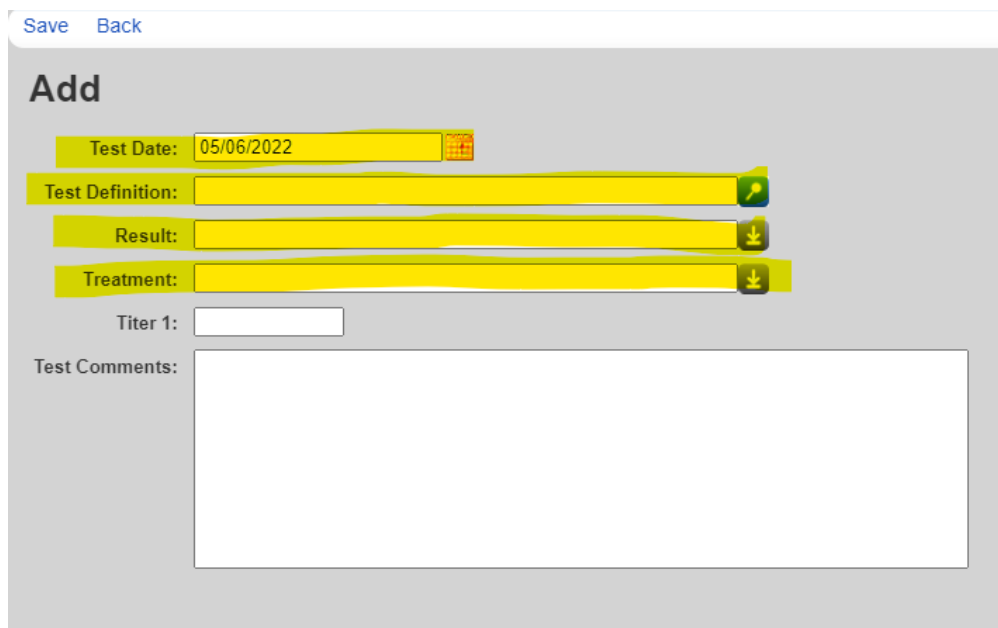
## EHE and Status Neutral – HIV Negative Additional Data Elements



The screenshot shows a web application interface for 'Screening Labs'. On the left is a navigation menu with 'Screening Labs' highlighted. The main area displays a table of test results:

Test Date	Test Definition Name	Qualitative Result	Test Comment	Provider
04/26/2022	Chlamydia	Positive		HAHSTA TEST PROVIDER
04/26/2022	Gonorrhea	Negative		HAHSTA TEST PROVIDER
04/26/2022	Hepatitis C antibody	Negative		HAHSTA TEST PROVIDER
04/26/2022	Syphilis	Positive		HAHSTA TEST PROVIDER

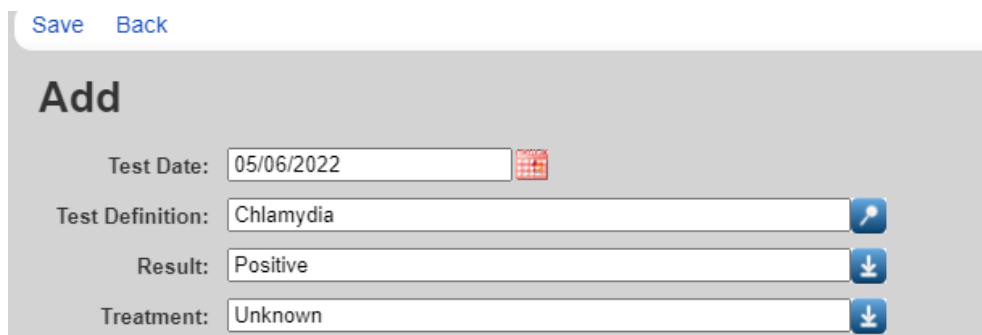
Next click add to start adding screening labs such as Chlamydia, Gonorrhea, Syphilis and Hepatitis C.



The 'Add' form contains the following fields:

- Test Date: 05/06/2022
- Test Definition: (empty)
- Result: (empty)
- Treatment: (empty)
- Titer 1: (empty)
- Test Comments: (empty text area)

Enter Test Data, Test Definition (Types of labs) Click the magnifying glass to see list of screening labs, Results (Dropdown options) and Treatment (Drop down options) and then click save.



The 'Add' form is now populated with the following data:

- Test Date: 05/06/2022
- Test Definition: Chlamydia
- Result: Positive
- Treatment: Unknown

## EHE and Status Neutral – HIV Negative Additional Data Elements

Repeat the steps if more screening labs needed to be entered. The following screen shows list of labs after you have successfully added all applicable labs.

Screening Labs						
Search: <input type="text"/>						
Test Date	Test Definition Name	Qualitative Result	Test Comment	Provider	Test Status	Data Source
05/06/2022	Chlamydia	Positive		HAHSTA TEST PROVIDER		
04/26/2022	Chlamydia	Positive		HAHSTA TEST PROVIDER		
04/26/2022	Gonorrhea	Negative		HAHSTA TEST PROVIDER		
04/26/2022	Hepatitis C antibody	Negative		HAHSTA TEST PROVIDER		
04/26/2022	Syphilis	Positive		HAHSTA TEST PROVIDER		

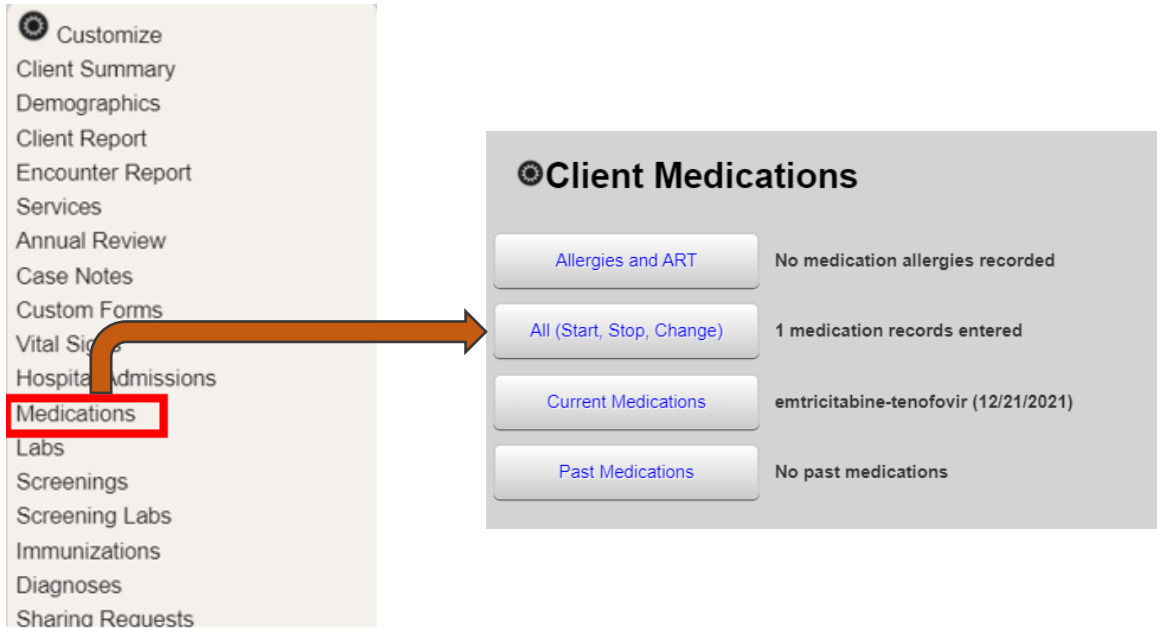
If you made a mistake highlight the record and delete. Then re-enter the correct screening labs and save your it.

<a href="#">View</a>	<a href="#">Add</a>	<a href="#">Delete</a>	<a href="#">HL7 Source</a>	<a href="#">Print or Export</a>		
Screening Labs						
Search: <input type="text"/>						
Test Date	Test Definition Name	Qualitative Result	Test Comment	Provider	Test Status	Data Source
05/06/2022	Chlamydia	Positive		HAHSTA TEST PROVIDER		
04/26/2022	Chlamydia	Positive		HAHSTA TEST PROVIDER		
04/26/2022	Gonorrhea	Negative		HAHSTA TEST PROVIDER		
04/26/2022	Hepatitis C antibody	Negative		HAHSTA TEST PROVIDER		
04/26/2022	Syphilis	Positive		HAHSTA TEST PROVIDER		

### Part IV- Documenting PrEP and PEP in CAREWare

1. Find the Client that you will enter a PrEP records for
2. On the left-hand side locate the **Medication** module and click on it. New medication link menu and their summary will appear on the right as shown below.





3. Click on All (Strat, Stop, Change) tab. Complete all sections as indicated below. The default indication option is ART. Change it to “Other”. In the comment field, type “PrEP” or “PEP” depending on the type of medication. Then Click save.

[Save](#) [Back](#)

### All (Start, Stop, Change)

Start Date:

Medication Name:

Units:

Form:

Strength:  mg

Frequency:

Med ICD10:

Indication:

OI:

Comment:

Instructions:

Indicating the comment section that the current medication being tracked is PrEP is the method for extracting PrEP data from the database. To that end, the use of the comment field tracking for PrEP data is required.

## EHE and Status Neutral – HIV Negative Additional Data Elements

- Once you save your entry will appear as a list under the current medication tab.

Find Client > Search Results > View Details > Client Medications > All (Start, Stop, Change)

[View](#) [Start](#) [Start Regimen](#) [Stop](#) [Delete](#) [Back](#) [Print or Export](#)

### All (Start, Stop, Change)


Search:

Medication Name	Abbreviation	Form	Units	Strength (mg)	Dose	Frequency	Total Do
emtricitabine-tenofovir	TDF+FTC	Tablets	1	600	600	Once a day (qd)	600

If you intend to edit your record, Highlight the record, and click **View** from the link actions. Click on Correct Data Error and update your record. Once complete click save and exit.

[Correct Data Error](#) [Change Dose](#) [Back](#)

### View

Start Date:  

Medication Name:

Units:

Form:

Strength:  mg

Frequency:


Med ICD10:

Indication:

OI:

Comment:

Instructions:


End Date:  


Discontinue Reason:

- If the client stops taking medication, click **Stop** from the link actions on step 4 and provide the following information. Then click save and exit.

[Save](#) [Back](#)

### Stop

End Date:  

Discontinue Reason:  

emtricitabine-tenofovir: