

**NOTICE OF GRANT AWARD**

**GRANTEE PROFILE**

**Grantee Organization:**

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**UEI #:** \_\_\_\_\_ **FEIN #:** \_\_\_\_\_

**Organization Head:**

**Project Director:**

**Project Director Email Address:**

**Telephone #:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**AWARD PROFILE**

**Grant #:** HAHSTA-#### **Legacy Grant ID:** \_\_\_\_\_ **Revision #:** HAHSTA-####-0##

**Program ID #:** HAHSTA--##.##.##

**NOGA Status :** (New, Continuation)

**Project Period Start Date:** ##/##/202#

**Project Period End Date:** ##/##/202#

**Budget Period Start Date:** ##/##/202#

**Budget Period End Date:** ##/##/202#

**Project Period Maximum Award:** \$###,###.##

**Budget Period Award:**

**Change in Award this action:**

**Total Budget Period Award:** \$##,###.##

**Authorizing Statute:** Ryan White HIV/AIDS Treatment Extension Act of 2009

**Fund Source**

**Title :** Ryan White Part A

**CFDA# (if Applicable):** 93.914

**FAIN# :** H89HA00012

**Federal Award Date:**

**Total Federal Award Amount:** \$#,###,###.00

**This grant is subject to the terms and conditions incorporated either directly or by reference in the following:**

- a. The authorizing statute for grant-making and funding as stated on the Notice of Grant Award (re: CFDA# and FAIN, if applicable)
- b. District of Columbia Budget Support Act by the most current, applicable fiscal year
- c. The Mayor's Order authorizing the Director of the District of Columbia Department of Health (DC Health) to make grants under the program cited;
- d. The rules governing this grant authority, including uniform administrative requirements and cost principles per Office of Management and Budget 2 CFR 200
- e. NOGA Standard Terms and Conditions accepted by the Grantee electronically via the Enterprise Grants Management System (EGMS);
- f. District of Columbia City-Wide Grants Manual
- g. D.C. Government regulations and DC Health standard operating procedures governing this grant authority;
- h. DC Health policy and procedures for RFA and NOGA issuance and revisions
- i. DC Health Functions Clarification Act of 2001 (D.C. Law 1428; D.C. Official Code § 7731 et seq.).
- j. DC Health Requests for Applications under which, if applicable, the Grantee was awarded
- k. The Funding Opportunity (FO) Guidance, application, approved pre-award and post-award submissions and revision documents;
- l. The Grantee's approved work plan and budget

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- m. The Grantee application in response to the DC Health RFA under which the program has been funded
- n. Any items attached or incorporated by reference into the original grant agreement, subsequent amendment and on the purchase orders.

In the event there are conflicting or otherwise inconsistent policies applicable to this grant, the above order of precedence shall prevail. Acceptance of this award including DC Health Standard Grant Terms and Conditions is acknowledged by the grantee when funds are obtained from the grant payment system for this award.

<p>Electronic Signature Inserted by DC Health Grants Management Official: Clara Ann McLaughlin, Chief Office of Grants Management; ###/###/2026</p>	<p>Authorized By: Ayanna Bennett, MD, MSPH, FAAP Director, ###/###/2026</p>
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**Terms and Condition**

The District of Columbia Department of Health grant recipients must comply with all terms and conditions outlined in their Notice of Grant Award and grants policy terms and conditions and any DC Health grants policy statements and memoranda released under the order of the DC Health Director, the Executive Office of the Mayor or by local or federal statute. The assigned DC Health personnel may set conditions of award in order for the Grantee to start or continue services for the initial award period and subsequent budget period.

DC Health Standard Terms and Conditions are located in the Enterprise Grants Management System and on the DC Health website at [www.dchealth.dc.gov](http://www.dchealth.dc.gov) The document may also be requested through the DC Health Office of Grants Management at [doh.grants@dc.gov](mailto:doh.grants@dc.gov).

Funding and Authorization	
Funding Opportunity #	Purchase Order #
<b>FO-HAHSTA-PG-00##0-000</b>	P23#####

## ARTICLE I – AGREEMENT INTRODUCTION

This Agreement is entered into between **Organization.** (hereinafter referred to as the “Grantee” or “Recipient”) and the DISTRICT OF COLUMBIA DEPARTMENT OF HEALTH whose address is 899 North Capitol Street, NE Washington, DC 20002 (hereinafter referred to as “DC Health, Agency and/or Grantor”), to provide financial assistance for the provision of services, as described in the DC Health Notice of Grant Award (NOGA), Article II (Award Profile) and Document A (Scope of Services).

WHEREAS, the Department of Health is the prime recipient of financial assistance from the federal or local source stated on the NOGA, and acting as a pass-through for financial assistance is authorized to issue this award; and

WHEREAS, as the result of application for funding, the Grantee has been determined to be a sub-recipient of federal financial assistance or recipient of local District Appropriated funds from the District of Columbia Department of Health and;

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financial assistance or recipient of local District Appropriated funds from the District of Columbia Department of Health and;

WHEREAS, the Department of Health and the Grantee are responsible for complying with the appropriate federal and/or District of Columbia statutes, regulations, policies and procedures in the performance of its activities pursuant to this Agreement; and

WHEREAS, the DC Health Office of the Director has assigned the administration of the funds and sub-granting oversight to **HAHSTA**.

NOW, THEREFORE, in consideration of the premises and the mutual benefits to be derived therefrom, the Department of Health and the Grantee do hereby mutually agree to the terms and conditions, requirements and schedules outlined in this Agreement and the documents attached hereto or hereafter incorporated by reference.

## ARTICLE II – AWARD PROFILE

### A. Scope of Services

Under the terms of this Agreement, the Grantee shall provide the services list below. The services may be defined as Program Areas, Service Categories or Subcategories that are prescribed by DC Health based on program design, federal and/or local requirements for funding. In summary, the services required to be provided under this Agreement are:

Program:

Title/Description:

Service Area	Budget Allocation
	\$0.00
	\$00,000.00

For a description and location of the specific activities, targets and target population and requirements related to each service, refer to the approved application components that outline the service areas and the annual targets for services to be provided under this Agreement.

### B. Funding, Budget and Spending Plan

1. The Project Period, Budget Period and allocations of funding in each period are outlined in the Notice of Grant Award (NOGA). The fund source (e.g. federal or local funds administered by DC Health) are also be stated in the NOGA.
2. The total obligation by DC Health under this grant shall not exceed **\$000,000.00** during the planned Project Period.
3. The total obligation by DC Health under this grant shall not exceed **\$00,000.00** during the planned Budget Period.

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4. The Grantee shall not exceed the amount of the total award that is apportioned to the budget period. The Grantee’s spending plan must reflect the funding obligations and approved apportionments for the Budget Period, unless Grantee submits a written request for a deviation from the spending plan and such request has received approval from the assigned Grant Administrator/delegate.

**C. Fund Disbursement**

1. DC Health shall establish a fund disbursement plan based on requirements outlined in the DC Health Terms and Conditions and any schedule created in the Enterprise Grants Management System (EGMS). This award may have prohibitions or limits on advance payments due to fund source requirements or based on pre-award conditions and risk ratings established by DC Health.
2. The sum of all monies paid to the Grantee for performance pursuant to this Grant Agreement shall not exceed the total amount contained in Article II or any revision thereto.
3. DC Health reserves the right to withhold any payment or issue a stop-work order if the Grantee is found in non-compliance with the DC Health Notice of Grant Award and fails to correct any deficiencies within a reasonable time frame as determined by DC Health. DC Health shall determine the amount of the payment to be withheld under this provision.

**ARTICLE III –GRANTEE ASSURANCES, CERTIFICATIONS & DISCLOSURES**

This section includes certifications, assurances and disclosures made by the authorized representative of the Grantee organization. These assurances and certifications reflect requirements for recipients of local and pass-through federal funding.

**The Grantee shall comply with all applicable District and federal statutes and regulations, including, but not limited to, the following:**

1. The Americans with Disabilities Act of 1990, Pub. L. 101-336, July 26, 1990; 104 Stat. 327 (42 U.S.C. 12101 et seq.);
2. Rehabilitation Act of 1973, Pub. L. 93-112, Sept. 26, 1973; 87 Stat. 355 (29 U.S.C. 701 et seq.);
3. The Hatch Act, ch. 314, 24 Stat. 440 (7 U.S.C. 361a et seq.);
4. The Fair Labor Standards Act, ch. 676, 52 Stat. 1060 (29 U.S.C.201 et seq.);
5. The Clean Air Act (Subgrants over \$100,000), Pub. L. 108-201, February 24, 2004; 42 USC ch. 85 et.seq.);
6. The Occupational Safety and Health Act of 1970, Pub. L. 91-596, Dec. 29, 1970; 84 Stat. 1590 (26 U.S.C. 651 et.seq.);
7. The Hobbs Act (Anti-Corruption), ch. 537, 60 Stat. 420 (see 18 U.S.C. § 1951);
8. Equal Pay Act of 1963, Pub. L. 88-38, June 10, 1963; 77 Stat.56 (29 U.S.C. 201);
9. Age Discrimination Act of 1975, Pub. L. 94-135, Nov. 28, 1975; 89 Stat. 728 (42 U.S.C. 6101 et. seq.);
10. Age Discrimination in Employment Act, Pub. L. 90-202, Dec. 15, 1967; 81 Stat. 602 (29 U.S.C. 621 et. seq.);
11. Military Selective Service Act of 1973;
12. Title IX of the Education Amendments of 1972, Pub. L. 92-318, June 23, 1972; 86 Stat. 235, (20 U.S.C. 1001);

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13. Immigration Reform and Control Act of 1986, Pub. L. 99-603, Nov 6, 1986; 100 Stat. 3359, (8 U.S.C. 1101);
14. Executive Order 12459 (Debarment, Suspension and Exclusion)
15. Medical Leave Act of 1993, Pub. L. 103-3, Feb. 5, 1993, 107 Stat. 6 (5 U.S.C. 6381 et seq.);
16. Drug Free Workplace Act of 1988, Pub. L. 100-690, 102 Stat. 4304 (41 U.S.C.) to include the following requirements:
  1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Grantee's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
  2. Establish a drug-free awareness program to inform employees about:
    - a. The dangers of drug abuse in the workplace;
    - b. The Grantee's policy of maintaining a drug-free workplace;
    - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
    - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace; and
  3. Provide all employees engaged in performance of the grant with a copy of the statement required by the law;
17. Assurance of Nondiscrimination and Equal Opportunity, found in 29 CFR 34.20;
18. District of Columbia Human Rights Act of 1977 (D.C. Official Code § 2-1401.01 et seq.);
19. Title VI of the Civil Rights Act of 1964;
20. District of Columbia Language Access Act of 2004, DC Law 15 - 414 (D.C. Official Code § 2-1931 et seq.);
21. Lobbying Disclosure Act of 1995, Pub. L. 104-65, Dec 19, 1995; 109 Stat. 693, (31 U.S.C. 1352); and
22. Child and Youth, Safety and Health Omnibus Amendment Act of 2004, effective April 13, 2005 (D.C. Law §15-353; D.C. Official Code § 4-1501.01 et seq.)(CYSHA). In accordance with the CYSHA any person who may, pursuant to the grant, potentially work directly with any child (meaning a person younger than age thirteen (13)), or any youth (meaning a person between the ages of thirteen (13) and seventeen (17) years, inclusive) shall complete a background check that meets the requirements of the District's Department of Human Resources and HIPAA.

**ARTICLE IV – DOCUMENTS INCORPORATED BY REFERENCE**

The following documents are hereby incorporated by reference and made part of this Grantee Agreement:

- A. The Notice of Grant Award and all subsequent amendments and addenda issued by the authorizing entity
- B. DC Health Standard Terms of Agreement
- C. DC Health Request for Application (RFA) under which this award has been issued, inclusive of all RFA addenda and amendments issued by DC Health;
- D. The Grantee application and all submissions, including all standard forms, assurances and certifications, and other supporting documents contained in the application approved by the assigned DC Health personnel to include but not limited to the following:
  - a. Scope of services/schedule of deliverables
  - b. Proposal Abstract
  - c. Project Narrative
  - d. Budget Table
  - e. Budget Justification

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- f. Organization Chart
- g. Work Plan
- h. Risk Self-assessment
- i. Additional documents as outlined in the Request for Applications (RFA) or funding opportunity announcement
- E. Special Program Provisions and Waivers (if applicable)
- F. The Grantee’s work plan and any amendments approved by the DC Health Administrative Unit.
- G. The Grantee’s budget and any amendments approved by the DC Health Administrative Unit.
- H. Office of Management and Budget Circular 2 CFR 200
  - I. District of Columbia Grant Administration Act of 2015
  - J. The District of Columbia City-Wide Grants Manual
- K. DCMR Title I Chapter 50

**ARTICLE V – ORDER OF PRECEDENCE**

In the event of inconsistency among the provisions of this grant, the inconsistency shall be resolved by giving precedence in the following manner.

- A. Office of Management and Budget 2 CFR 200
- B. The authorizing statute for grant-making and funding as stated on the Notice of Grant Award (re: CFDA# and FAIN, if applicable)
- C. District of Columbia Budget Support Act by the most current, applicable fiscal year
- D. DC Health Functions Clarification Act of 2001 (D.C. Law 1428; D.C. Official Code § 7731 et seq.).
- E. NOGA Standard Terms and Conditions
- F. District of Columbia City-Wide Grants Manual
- G. DC Health policy and procedures for RFA and NOGA issuance and revisions
- H. DOH Requests for Applications under which, if applicable, the Grantee was awarded
  - I. The Grantee’s approved work plan and budget
  - J. The Grantee application in response to the DOH RFA under which the program has been funded

**ARTICLE VI – INDEMNIFICATION**

The Grantee agrees to indemnify and hold harmless the District of Columbia and all of its officers, agents and servants against any and all claims of liability or lawsuits arising from or based on, or as a consequence of or result of, any act, omission or default or the Grantee, its employees or its subcontractors, in the performance of the Grant.

**ARTICLE VII – SPECIAL PROVISIONS AND WAIVERS**

[None/Reserved for specific programmatic requirements, restrictions or exceptions in the initial issuance or amendments.]

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